



IISJ/ADMIN/RFQ/022/2018-19

28<sup>th</sup> October 2018

## Letter of Enquiry

### Saudi Security Guard Contract

We would like to request you to send us the sealed quotation for the **Saudi Security guard contract** for our school 5 buildings. Please quote the best competitive price.

The details and terms and conditions are shown below:

Sl.No	Details	Person Required	Working Hours	No. of days in a week required to work
1	Saudi Security Guard for year 2018-19	6	8 hours/ day	6 Days

#### **Terms & Conditions:**

1. Immediate service to our school office from 12<sup>th</sup> May 2019.
2. Work place will be our school compounds i.e. any of the school buildings, traffic area-main road near school gate and accommodation area.
3. The duration of contract shall be one years.
4. A person with soft and gentle nature to handle students and parents is required.
5. Saudi Security guard contract is to be signed by both parties as per the Saudi Law.

Sealed & closed Quotation should reach to the administration section during office hours (7:30 am to 04:30pm) on or before **15/11/2018** and should be addressed to the Principal clearly superscripting on the envelope "**Quotation for Saudi Security Contract**".

Thanks & regards

  
PRINCIPAL  
IIS Jubail, KSA  
28.10.18

