



IISJ/ADMIN/RFQ_MB /BIOLOGYLAB_290826/035/2026-27

Date: 29/08/2026

Letter of Enquiry**Materials for the School Biology Lab**

We would like to request you to send us the quotation for **Supply of Biology lab materials** to our school with the following specifications.

Please quote the competitive price and specify the delivery time for the following.

S.No.	Classification	Item Description	Detailed Specification	Quantity	Unit
1	Test tube rack	Rack	Lab equipment	3	No's
2	Test tube	Glass test tube	Lab equipment	40	No's
3	Cover slips	Glass cover slip	Lab equipment	20	No's
4	Slides	Glass slides	Lab equipment	5	No's
5	Watch glass	Watch glass	Lab equipment	30	No's
6	Portable incubator	Microbe culture	lab equipment	1	No's
7	Autoclave	Sterilization Equipment	Lab Equipment	1	No's
8	Inoculation loops	Microbe culture	Lab Equipment	20	No's
9	Agar Agar-1 kg	Culture medium	Lab material	1	kg
10	Safranin-500ml	Stain	Lab material	1	No's
11	Crystal Violet-500ml	Stain	Lab material	1	No's
12	Iodine-500ml	Stain	Lab material	1	No's





Technical Requirements

1. All laboratory equipment, instruments, and models shall be new, genuine, and free from defects.
2. Materials shall comply with applicable educational and laboratory safety standards.
3. Glassware shall be made of high-quality borosilicate glass, resistant to heat and chemicals.
4. Plastic laboratory ware shall be chemical-resistant and laboratory grade.
5. Microscopes shall have achromatic lenses, LED illumination, and coarse/fine focusing mechanisms.
6. Biological models shall be durable, accurately labeled, and suitable for educational purposes.
7. Chemicals and reagents shall be laboratory grade, properly labeled, and supplied with valid expiry dates.
8. Specimens and prepared slides shall be clear, properly preserved, and suitable for curriculum requirements.
9. Vendor shall provide product catalogues, technical datasheets, and warranty details where applicable.
10. Delivery, installation, testing, and demonstration shall be included in the quoted price.
11. Minimum warranty of one year shall be provided for all applicable equipment.
12. Vendor shall replace any damaged or defective items at no additional cost during the warranty period.
13. All items shall be supplied complete with necessary accessories for immediate use.

Note: The supplier shall clearly mention the brand, model, country of origin, warranty period, and delivery

Supplier Qualifications

The bidder shall:

- * Be an authorized distributor or manufacturer.
- * Have a minimum of three (3) years of experience in supplying laboratory lab materials.
- * Possess all necessary licenses and permits for handling and distribution of lab materials.





Notes:

- Quotation should reach to the principal office during office hours (Sunday to Thursday -07:30am to 02:30pm, Saturday – 08:30am to 11:30am) on or before 3rd September, 2026.
- Quotation should be addressed in the name of Principal IIS Jubail.
- **Payment Terms: 30% Advance and 70% upon successful delivery and submission of original invoice..**
- **Delivery time should be 1 month from the date of Purchase Order.**
- *If any clarification, please contact, Tel. 0133624130, 0133623415 – Ext 226 / 242 or Mob – 055 502 4915 / 055 502 1095 or Mail us – adminofficer@iisjubail.org or procurementassistant@iisjubail.org*

Thanks & Regards,

Reh
29/08/26
ADMIN OFFICER (INTERIM)
IIS Jubail, KSA

