



IIS/CONT/001/2026-27

Date – 04/04/2026

Letter of Enquiry - FIRE AND SAFETY SERVICE CONTRACT AY 2026-27

We would like to request you to send us the quotation for **Fire & Safety Maintenance Work (visit twice in a year) Contract as per the Annexure – I** to be done for our school (Main Building, Extension block – I, Extension Block - II, KG Block, SJB, JPS, Admin Block and Accommodation area) with the following specifications.

Notes:

1. *Sealed & closed Quotation should reach to the administration section during office hours on or before 11/04/2026 (SATURDAY).*
2. If service is satisfactory then the duration of contract can be extended for **TWO More Year** with the approval of School Managing committee / authorized person from the school.
3. You are requested to submit copies of the following Commercial documents of your company for Technical Bid,
 1. CR Copy
 2. Company License copy
 3. VAT Certificate copy
 4. ZAKAT and TAX Certificate copy
 5. Copy of GOSI certificate
 6. Copy of Chamber of Commerce registration
4. *School office hours: Sunday to Thursday – from 07:30 am to 2:30 pm
Saturday – From 08:30 am to 11:30 am.*
5. *Quotation should be addressed in the name of Principal IIS Jubail clearly superscribing on the envelope **“QUOTATION FOR FIRE & SAFETY ANNUAL MAINTENANCE CONTRACT.”***
6. *For clarification, please contact, Tel. 0133624130, 0133623415 – Ext 242/226 or Mob – 055 433 4314 / 055 502 5435.*

Thanks & regards

Reh
4/4/26

ADMIN OFFICER (INTERIM)
IIS Jubail, KSA





Annexure – I

SR NO	Materials Description	Main Building Section	Ext Block - 1	Ext Block - 2 MPH-2	BOYS	SJB	JPS	Main - Accommodation	Admin Block	Total
Annual Maintenance of Fire Alarm System [twice in a year] includes:-										
1	Fire Alarm Control panel type	4	1	1	1	1	1	-	1	10
2	Smoke Detector	145	32	27	50	123	56	-	40	473
3	Alarm Bell	12	3	6	15	25	9	-	6	76
4	Break Glass	8	7	7	15	51	7	-	6	77
5	Exit Light	13	14	6	5	-	8	-	5	51
6	Emergency Light	5	11	6	23	-	20	-	10	75
Fire Fighting System - Annual Maintenance of Fire Fighting System [twice in a year] includes:-										
1	Fire Fighting Pump, One Diesel Jockey	1	-	-	1	1	1	1	-	5
2	Fire Hose Cabinet inspection	-	3	2	9	25	9	6	2	56
Fire Extinguisher Re Filling as per the requirement 										
1	10 Kg ABC Fire Extinguisher Refilling	-	17	10	-	-	-	9	-	36
2	6 Kg ABC Fire Extinguisher Refilling	82	-	-	16	53	34	7	21	213

