INTERNATIONAL INDIAN SCHOOL - AL JUBAIL
Eastern Province - Kingdom of Saudi Arabia
Licenced By Ministry of Education K.S.A. Vide Lic. No. Jeem - 5
Affiliated to Central Board of Secondary Education
Delhi, India. Affin. No. 5730007 - School No. 90002
E-mail: Info@iisjubail.org
VAT. 310156908100003

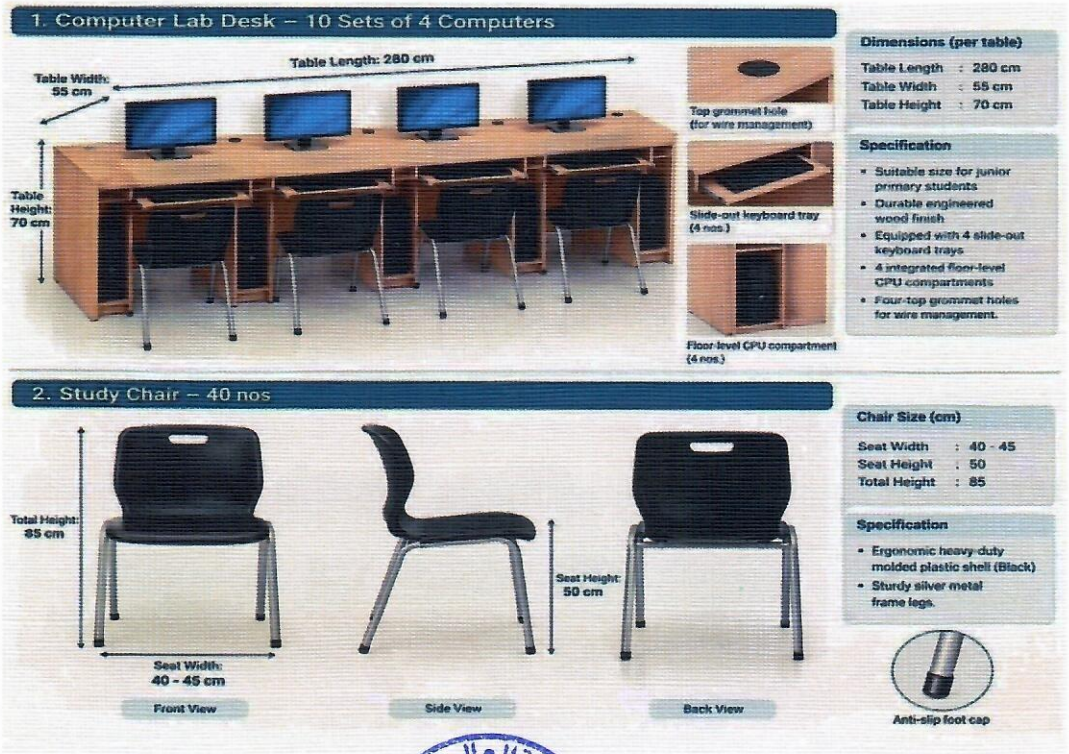
المدرسة العالمية الهندية - الجبيل
المنطقة الشرقية - المملكة العربية السعودية
تصريح وزارة التعليم بالمملكة العربية السعودية رقم ج - ٥
بالتعاون مع مجموعة الوسط للتعليم الثانوي
دلهي الهند ،رقم ٥٧٣٠٠٠٧ - مدرسة رقم ٩٠٠٠٢
Website: www.iisjubail.org

IISJ/ADMIN/RFQ/CL-R1/TABLE_CHAIR_300926/043/2026-27 **Date: 22/11/2026**

Letter of Enquiry
Supply of Computer Lab Table and Chair Sets (Junior Primary Section)

We invite you to submit sealed quotation for the Supply of Computer Lab Table and Chair Sets for students aged approximately 6–8 years (Junior Primary Section).

Sl. No.	Description	Quantity	Size (Minimum)	Specification
1	**Computer Lab Desk**	10 Sets	**Table Size (cm):** Table Width: 280 Table Depth: 55 Table Height: 70	Suitable size for junior primary students, durable engineered wood finish, equipped with 4 slide-out keyboard trays, 4 integrated floor-level CPU compartments, and quad-top grommet holes for wire management.
2	**Study Chair**	40 Nos	**Chair Size (cm):** Seat Width: 40-45 Seat Height: 50 Chair Total Height: 85	Ergonomic heavy-duty molded plastic shell (Black) with sturdy silver metal frame legs.



ص. ب ١١٨٨ - الجبيل ٣١٩٥١ - تلفون : ٣٦٢٤١٣٠ / ٣٦٢٣٤١٥ / ٣٦١٧٧٨٣ ١٣ ٩٦٦+ - فاكس : ٣٦١١٠١٨ ١٣ ٩٦٦+
P.O.Box 1188 - Al-Jubail 31951 - Tel: +966 13 3624130 / 3623415 / 3617783 - Fax: +966 13 3611018

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1. Technical Requirements

- High-quality wooden and molded plastic materials with a strong metal/steel frame.
- Comfortable ergonomic seating with proper back support and footrest.
- Scratch-resistant and easy-to-clean table surface.
- Suitable height and dimensions optimized for Junior Primary section students.
- Stable, durable, and safe rounded design for young learners.

2. Warranty

- Minimum **5-year** warranty for manufacturing defects.
- Warranty should cover repair/replacement of defective items.

3. Delivery

- **Delivery location:** IIS JUBAIL
- **Delivery time:** 2 Weeks from the date of purchase order.
- Supplier must ensure proper packaging, assembly, and safe delivery.

4. Commercial Requirements

The quotation must clearly include:

- Unit Price and Total Price
- VAT (Value Added Tax) separately mentioned
- Total cost inclusive of all charges (transportation, safe installation if any).

5. Mandatory Documents to be Submitted

The bidder must submit the following valid documents along with the quotation:

- Commercial Registration (CR) Certificate
- VAT Certificate
- GOSI Certificate
- Zakat Certificate
- Company Profile
- Relevant experience details (if available).

Notes:

1. Sealed Quotation should reach the Principal office during the office hours (Sunday to Thursday – from 07:30 am to 02:30 pm, Saturday – From 08:30 am to 11:30 am) on or before **26th November 2026**.
2. **Payment terms - 30% Advance Payment and remaining after the delivery.**
3. Quotation should be addressed in the name of **"Supply of Computer Lab Table and Chair Sets (Junior Primary Section)"**.
4. Sample of the table and chair set should be submitted along with the quotation if requested.
5. For more details, please contact, Tel – 013 3624130 Ext – 226/267/242, Mob – 0554334314.

Thanks & Regards,

22/11/26

Admin Officer(I)
IIS Jubail, KSA

المدرسة العالمية الهندية ج ٥ الجبيل ٣١٩٥١ المملكة العربية السعودية Al-Jubail 31951 K.S.A INTERNATIONAL INDIAN SCHOOL