

INTERNATIONAL INDIAN SCHOOL - AL-JUBAIL

Eastern Province - Kingdom of Saudi Arabia
 Licenced By Ministry of Education K.S.A. Vide Lic. No. Jeem-5
 Affiliated to Central Board of Secondary Education
 Delhi, India. Affin. No. 5730007 - School No. 72564
 E-mail: info@iisjubail.org

**المدرسة العالمية الهندية - الجبيل**

المنطقة الشرقية - المملكة العربية السعودية
 تصريح وزارة التعليم بالمملكة العربية السعودية رقم ج-٥
 بالتعاون مع مجموعة الوسط للتعليم الثانوي
 دلهي الهند رقم ٥٧٣٠٠٠٧ - مدرسة رقم ٧٢٥٦٤
 Website: www.iisjubail.org

APPLICATION FOR TRANSFER CERTIFICATE

From: _____

To: The Principal

Tel. No: _____ Mob. No: _____

IIS Jubail

Sir,

Please issue Transfer Certificate of my child.

Sl.No	Student's Name	Class & Div	Adm. No	Bus No

The child will be attending class up to _____

T.C will be issued after minimum 4 school working days from last date of attending class. The Fee and other dues if any, to be cleared before submitting the Transfer Certificate application through accounts.

Transfer Certificate will be collected by myself/ through authorized representative.

Date: _____

Signature: _____

FOR OFFICE USE ONLY

Tuition Fee and Bus Fee paid up to the month of _____.

A/C's/Cashier's Name and Signature _____

File sent to Admin Section on _____ Sign _____

Dues Clearance from LAB-in-Charge: Name & Signature (For classes IX and above): _____

Dues Clearance from Library-in-Charge: Name & Signature (For classes III and above): _____

FOR OFFICE USE ONLY

Date of Student leaving the school to be noted and Progress Card or its photocopy to be submitted in the Office.

The child attended _____ days out of _____ Working days in Class ___ Div ___ Academic Year _____

School Annual Exam/Board Annual Exam last taken with result _____

Teacher's Name: Mr./Mrs. _____ Signature: _____

Issued T.C No. _____ Dated _____

File checked and closed on _____ by _____

Principal**IIS Jubail**